



## **ECLB Board Meeting Minutes**

Erie County Land Bank

Nov 16, 2022 at 9:00 AM EST to Nov 16, 2022 at 10:30 AM EST

### **Meeting Details:**

<https://us02web.zoom.us/j/81554616259?pwd=dUNQWlhRWGR6R0VuaFpzNVRDbDhLZz09>, +1 6699009128

**Meeting ID:** 81554616259

**Passcode:** NOV2022

## **Agenda**

**Location:** Summit Township Building, 1230 Townhall Road West, Erie, PA 16509

**Zoom Meeting ID:** 815 5461 6259 **Passcode** NOV2022

### **I. Call to Order & Attendance**

Board: James Cardman, Brian McGrath, Jack Lee, Michael Fuhrman, Jennifer Hirneisen, Dave Mitchell, Dotty Schloss

Additional: Christie Mahany, Aaron Snippert

Millcreek Township: Dan Ouellet, Mark Shaw, Lydia Caparosa, Chuck Peters, Krista Arnold

Absent: Christine Rush, J. W. Alberstadt

#### **A. Board member resignation - Jennifer Hirneisen**

Motion: Accept the resignation of Jennifer Hirneisen as a board member and appoint her as the new Assistant Solicitor by J. Lee with a second from D. Mitchell. All approved.

### **II. Review Minutes from Previous Meeting**

M. Fuhrman requested the minutes from 10.26.2022 be amended to clarify the request from Millcreek Township regarding their 8<sup>th</sup> Street Project to specify that they are requesting funding and demolition assistance for the properties in the "8<sup>th</sup> Street Corridor Project". Amended minutes will be provided at the December 14 meeting. Motion: Approve minutes from previous meeting, pending amendment for clarification, by M. Fuhrman, seconded by D. Mitchell and approved by all.

### **III. Financial Report**

Motion: Approve financial report by D. Schloss with a second from J. Lee. Approved by all.

#### **A. Demolition Fund**

### **IV. Hearing of the Public - None**

### **V. Erie Land Bank**

Motion: Approve disbursements to Erie Land Bank for the 2021 Work Plan in the amount of \$480.35 and for the 2022 Work Plan in the amount of \$12,992.23 by D. Mitchell. Seconded by M. Fuhrman and approved by all.

**A. 2023 Proposed Work Plan** – The ELB is expecting grant reimbursement for completed demolitions in the amount of \$150,000.00 in the near future. The ELB is seeking \$184,000.00 in Act 152 Demolition Funds and \$410,000.00 in Gaming Revenue from the ECLB for their 2023 Work Plan. Motion to award the 2023 Erie Land Bank Work Plan as written by D. Mitchell, with a second by M. Fuhrman. Approved by all.

**VI. Millcreek Township Presentation** – Millcreek Solicitor Mark Shaw did a presentation on their 8<sup>th</sup> Street Corridor/ Gateway project. They are expecting to be able to acquire 5 properties in the area, and are requesting funding assistance in the estimated amount of \$1M for the demolition of those properties. After demolition, Millcreek would like ownership transferred to their newly formed General Authority for resale and development. This topic has been added to the December Board Meeting agenda. Additional discussion time will be allocated in upcoming board meeting agendas, as needed.

**VII. Solicitor Updates** - none

**VIII. Unfinished & New Business**

**A. Demolition Contracts**

Should be available to award on December 14:

3712 Lakeview Drive, Fairview

13 Snyder Circle, Corry

40 W Bond, Corry

424 S Center Street, Corry

**B. 2023 Next Steps**

**1. Personnel & Timelines**

**a. Executive Director**

Start date January 1, 2023

Cobra Insurance

**b. Additional Personnel** – Motion by D. Mitchell to allow C. Mahany to start advertising and reviewing for additional personnel as she deems needed. Seconded by M. Fuhrman and approved by all.

**C. Community Land Trust - ECLB Lead**

The Community Land Trust is actively seeking funding, and needs a foster organization to take the lead until it's ready to stand on its own. D. Mitchell moved to approve the ECLB's role in facilitating the launch of the ECLT as an affiliate group of the Erie County Land Bank. M. Fuhrman seconded and all approved.

**IX. Notices & Announcements**

Judicial Tax Sale has been moved to December 6-7, 2022

Homes Within Reach December 7-9, 2022 in Hershey, PA

**X. Adjournment**

Motion: Adjourn by D. Schloss. Seconded by J. Lee.

**Next Meetings: December 14 (Board) & January 18 (Governance)**